

**LIFETIME, TERM CERTAIN AND LIFE EXPECTANCY PENSION CERTIFICATE REQUIREMENTS**

V1.0

Your reference/code:

The certificate will be addressed to the Fund Trustees care of the name and address below.

**Supplier Details**

Contact Person:	<input type="text"/>	
Company:	<input type="text"/>	
Address:	<input type="text"/>	
Email address:	<input type="text"/>	
Phone:	<input type="text"/>	<input type="text"/>
Fax:	<input type="text"/>	<input type="text"/>
Date Sent:	<input type="text"/>	<input type="text"/>

**Fund Details**

Fund Name:	<input type="text"/>	
Trustees: (Full names of individual trustees, or Name and ACN for corporate trustee)	<input type="text"/>	
Superannuation Fund Number or ABN:	<input type="text"/>	Date of latest amendment: <input type="text"/>
Date of Execution or Commencement of Trust Deed:	<input type="text"/>	<input type="text"/>
Is the fund a Complying Super Fund?	<input type="text"/> YES/NO	
Is this a Complying Pension for Centrelink and/or RBL purposes?	<input type="text"/> YES/NO	For Non-Complying Pensions Residual Capital Value (\$): <input type="text"/>
Are there any Accumulation Benefits in the Fund?	<input type="text"/> YES/NO	If YES, are the assets segregated for tax purposes? Are there contributing members or employees in the Fund? <input type="text"/> YES/NO <input type="text"/> YES/NO
		Do any accumulation members have insurance benefits in the fund? <input type="text"/> YES/NO
		Is the Fund used for Superannuation Guarantee Purposes? <input type="text"/> YES/NO

**What do you require?**

Certificate?	<input type="text"/> YES/NO	Fin Year/s?	<input type="text"/>
Market Linked Income Stream Calculation?	<input type="text"/> YES/NO	Valuation date?	<input type="text"/>

Are there Allocated Pensioners in the Fund? (please also complete an Allocated Pension requirements form as these will be included on the certificate)  YES/NO → If YES, what are the assets backing the Allocated Pension/s? (\$)

**Member Details**

Name:	<input type="text"/>	
Gender (M/F):	<input type="text"/>	<input type="text"/>
Date of Birth:	<input type="text"/>	<input type="text"/>
Reversionary Name (if applicable):	<input type="text"/>	
Reversionary Gender (M/F):	<input type="text"/>	<input type="text"/>
Reversionary Date of Birth:	<input type="text"/>	<input type="text"/>
Reversionary Pension Percentage:	<input type="text"/>	<input type="text"/>

**Centrelink/Social Security**

Is the Pensioner seeking Centrelink Benefits?  →

If **YES**, is a Centrelink - Details of Income Stream Product

Trustee's absolute discretion

**Pension Details**

Life Expectancy or Term Certain   
 Lifetime   
 Pension Commencement Date:   
 Previous Pension paid per Annum (\$): (If applicable)   
 Frequency of Pension Payments: (Monthly, Bi-annually or Annually)

If **YES**, number of years:   
 If **YES**, Guaranteed period required?

**Pension Increases**

Indexation Rate % **OR**   
 CPI Indexation?   
 If **YES** to CPI, additional Indexation Rate %   
 Are there to be any increases payable at the Trustee's discretion?

**OR Targeted**   
 Guaranteed increases are usually required for Centrelink purposes   
 These increases are paid from any emerging investment surplus

**Expenses**

As an Annual Amount in \$:   
 Annual % Increase in Annual \$ Amount:   
 Expenses if applied as a % of Assets:

Allen L Truslove Actuary & Statistician will usually estimate 1% Administration cost + 0.125% Investment cost, if these are left blank.

**Pension Investment Strategy**

Cash:   
 Gov't & Corporate Bonds:   
 Mortgages:   
 Property:   
 Shares:   
**Total (100%)**

**Asset Class (%) of investments**

**Value of Total Assets backing this Pension (\$):**   
**TOTAL PENSION ASSETS (\$):**

**Fees (GST inclusive):**

SIS Requirements & ITAA 273A	\$ 485
SIS Requirements & ITAA 273A with 1 or more Allocated pensioners	\$ 585
SIS Requirements & ITAA 283 Certificate (1 or more allocated pensioners)	\$ 633
Additional Complying/Non-Complying pensioner surcharge	\$ 120
Centrelink - Details of Income Stream product Schedule	\$ 50

**Sending options:**

Mail to Allen L Truslove Actuary & Statistician, GPO Box 4504, MELBOURNE VIC 3001  
 Fax: (03) 9670 2718  
 Email: [pensions@truslove.com.au](mailto:pensions@truslove.com.au)

**Lifetime, Term Certain and Life Expectancy Pension**  
**Certificate Information Checklist**

Please include this checklist with the Lifetime, Term Certain and Life Expectancy Pension Certificate Requirements Form upon sending to Allen L Truslove Actuary & Statistician.

*Have you included the following information? (Tick where applicable).*

- |     |   |                          |
|-----|---|--------------------------|
| 1   | Lifetime, Term Certain and Life Expectancy Pension Certificate Requirements Form (all blank areas complete)   | <input type="checkbox"/> |
| 1.1 | If applicable, Allocated Pension Certificate Requirements Form (all blank areas complete). Allocated Pension information checklist does not need to be completed. | <input type="checkbox"/> |
| 2   | If first year of requesting a certificate,  |                          |
| 2.1 | Relevant sections of the trust deed which confirm that no charges or liens can be exercised over fund assets and that pension payments can be made from the fund  | <input type="checkbox"/> |
| 3   | If previous actuarial certificate was completed by another Actuary, copy of other Actuaries report  | <input type="checkbox"/> |
| 4   | Financial statements as at the date of valuation  |                          |
| 4.1 | Operating Statement/ Profit & Loss Statement  | <input type="checkbox"/> |
| 4.2 | Statement of Financial Position/ Balance Sheet  | <input type="checkbox"/> |
| 5   | Member(s) statement(s) as at the date of valuation (required for each member of the fund)   | <input type="checkbox"/> |
| 6   | If there are accumulation benefits in the fund and the assets are not segregated, dates and amounts of the following for the year to valuation (where applicable) |                          |
| 6.1 | All member contributions  | <input type="checkbox"/> |
| 6.2 | All employer contributions  | <input type="checkbox"/> |
| 6.3 | All transfers in and out of the fund  | <input type="checkbox"/> |
| 6.4 | All rollovers   | <input type="checkbox"/> |
| 6.5 | All ETPs  | <input type="checkbox"/> |
| 6.6 | All pension payments  | <input type="checkbox"/> |
| 7   | Details of Investments  |                          |
| 7.1 | Copy of Fund's current investment strategy (including asset classes, benchmarks and/or ranges)  | <input type="checkbox"/> |
| 7.2 | Listing of assets with market values as at date of valuation  | <input type="checkbox"/> |
| 7.3 | Where assets are held in a portfolio, listing of assets comprising the portfolio with market values as at date of valuation                                       | <input type="checkbox"/> |